

COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH
DMH/DHS COLLABORATION PROGRAM

TRANSFER OPPORTUNITY



Restricted to Department of Mental Health (DMH) Employees

MENTAL HEALTH CLINICAL PROGRAM HEAD

The DMH/DHS Collaboration program is seeking an enthusiastic, motivated, experienced individual to fill the position of Mental Health Clinical Program Head.

PRIMARY RESPONSIBILITIES:

- Provide clinical and administrative oversight of 6 existing countywide DMH/DHS Collaboration Programs as well as start-up of 2 additional co-locations.
- Plan, organize and represent Department in all ongoing meetings with Department of Health Services (DHS) administration to ensure effective implementation of the Mental Health Integration Program (MHIP) and integration of services.
- Lead established Quality Assurance monitoring process of all program documentation working closely with the Quality Assurance Division.
- Develop effective working relationships with representatives from various DMH divisions and service areas as well as representatives from DHS and other outside agencies.
- Recruit, train and supervise administrative and supervisory staff.
- Ensure acquisition and maintenance of Medi-Cal and Medicare certification for all co-locations, including all associated staff training.
- Utilize Integrated System (IS) and other available reports to monitor all aspects of service delivery and model adherence.
- Work closely with consulting psychiatrists and consulting clinical psychologists to ensure quality services and adherence to evidence-based practice model.
- Ensure timely processing of all claims from co-locations to administrative headquarters working closely with Revenue Management Division.
- Manage budget and program costs.
- Develop and/or revise Policies and Procedures for internal operations and Medi-Cal certification.

DESIRABLE QUALIFICATIONS:

- Strong clinical skills and familiarity with evidence-based practice adherence.
- Excellent interpersonal skills with ability to work collaboratively within DMH and with public and private sector agencies.

Interested applicants who are currently holding the payroll title of Mental Health Clinical Program Head may submit their resume, letter of interest, last two (2) performance evaluations, and last two (2) years of master time cards **by 5:00 p.m. on Tuesday, September 3, 2013 to:**

Kathleen Kerrigan, R.N., LCSW, MH Clinical District Chief

ATTENTION: Ms. Aida Kross

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